



# Corporate Finance Manager

## About us

Populo Living is Newham's housing company. We are wholly owned by Newham Council and exist to tackle the shortage of homes in the Borough and to deliver half as genuinely affordable homes.

Our promise is to Make Newham Home for everyone, whatever their background. We build high-quality, energy-efficient and sustainable homes which people are proud to call their own, creating new communities and improving existing ones. We are now also a registered social housing provider, offering resident's on Newham's housing waiting list brand new homes at affordable rents. With the support of our shareholder Newham Council, we are committed to making local people's lives better now and in the long-term.

Our team value our connections to Newham, and it is important to us to reflect and understand our borough and its diverse communities. We are keen to recruit local people and those who share our values around diversity and inclusion. We welcome applications from individuals from any community who can bring complementary skills and the right attitude to our ambitious team.

## Role overview

To provide financial support to the Populo Group, the Director of Finance and the Development team.

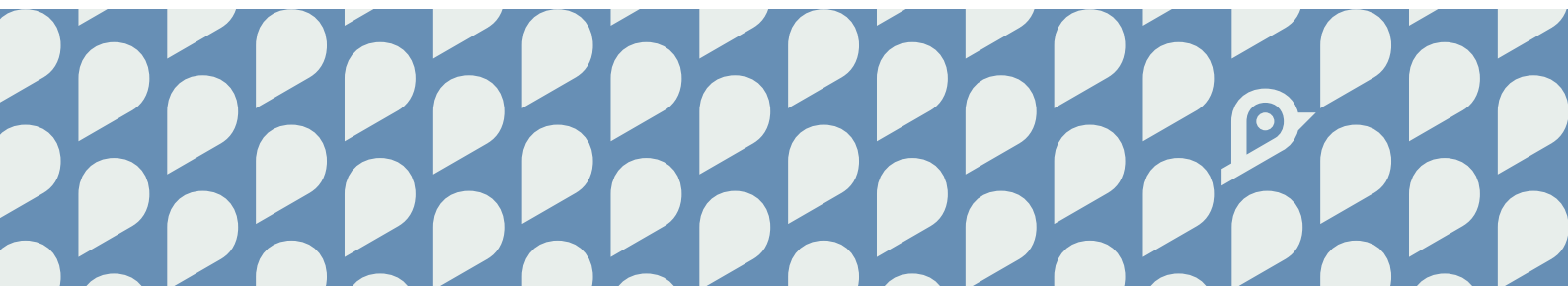
To support the Head of Corporate Finance in creating financial appraisals of all investment opportunities and to maintain accurate and up-to-date financial models for monitoring performance for the Board, our shareholder and funder.

To support the Director of Finance and Head of Corporate Finance in arranging capital funding to fund the development of new homes. To enable the Development team to monitor the performance of development schemes in all phases of the development cycle.

## Responsibilities

### Financial Modelling:

- Carry out financial appraisals and sensitivity analysis using our appraisal model for all investment opportunities
- Produce viability reports for investment committees
- Monitor the financial performance of all live schemes against initial assumptions on a monthly / quarterly basis





- Support the Head of Corporate Finance on the production of financial information for the business plan and the group cashflow forecast
- Support the Head of Corporate Finance to develop the financial model to accommodate changes in the Group's operations
- Carry out market analysis

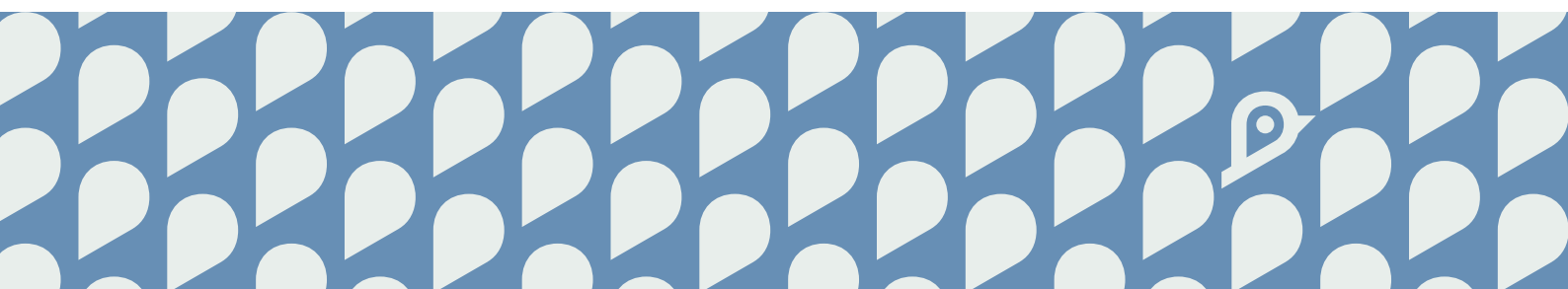
**Treasury:**

- Support the Director of Finance and Head of Corporate Finance to prepare and administer all relevant funding documentation
- Liaise with external funders and lawyers to ensure all relevant funding documentation is in place in a timely manner and goes through the correct approval processes
- Produce quarterly covenant compliance certificates for each live scheme
- Produce all reporting requirements as per loan agreements
- Ensure quarterly loan and interest payments are made on time and in line with loan agreements

**Development Finance / Project Accounting:**

- Work with the Financial Controller to continue providing development finance reports that enable the Development team to manage development schemes to budget and time
- Provide business partnership services to the Development team to ensure the business is delivering Value for Money (VfM) in all areas of scheme development
- Provide support to the Financial Controller to develop the annual budget and quarterly reforecast
- Liaise with auditors during the external audit and provide all relevant development finance / treasury information and back up
- Provide support on projects to deliver continuous improvement in the delivery of financial and management accounting

You are also required to undertake any other duties within your capabilities as may be reasonably required.





## Person Specification

### Essential:

- Experience of working with financial appraisal models and developing business plans
- Experience of reviewing and analysing financial information and reporting on results
- Good attention to detail with an ability to understand the wider picture and an ability to prioritise and manage a varied workload to meet agreed deadlines
- Good analytical skills and the ability to link financial performance and management information
- The ability to understand commercial business operations and the related drivers and risks
- Able to challenge, engage, influence and add value at a senior operational level and within the wider senior finance team
- Experience of treasury management
- Excellent oral and written communications and the ability to present effectively to varying levels within an organisation
- Excellent knowledge of Microsoft Excel

### Desirable:

- User of MS Excel VBA
- Real estate / development experience and aware of the issues affecting the market
- Experience of real estate /development appraisal
- Experience of financial statement preparation
- An understanding of the taxes related to real estate development

### Qualifications:

Minimum PQ CCAB

### To apply

If you are interested in being considered for this role please contact **Joseph Morris** at [deverellsmith](mailto:deverellsmith) on **+44 (0) 203 056 0285/ joseph.morris@deverellsmith.com for a confidential conversation, quoting the job title.**

