

# Treasury Analyst

**Location:** On-site at Stratford, London

**Reporting to:** Assistant Director of Finance – Treasury and Financial Planning

**Contract Type:** One year fixed term

**Salary:** 40-50k depending on experience

## About us

We're growing fast – as Newham's housing delivery company Populo Living Group has built just under 1,000 homes and has a pipeline of several thousand more to come. We manage over 500 private homes, in addition to over 250 affordable homes via Populo Homes, our registered provider subsidiary. Our developments range in size from small infill to large scale sites, including the reimagining of the Carpenters Estate in Stratford, one of the most exciting regeneration projects in the UK. We are committed to building more and better homes for the residents of Newham, including high proportions of affordable homes.

## Role purpose

**Populo Living needs a Treasury Analyst to be able to accurately track funds coming in and out to and from various sources. The Treasury Analyst will be there to support the Treasury and Financial Planning team in developing cash management and risk mitigation strategies. Your role includes:**

- Weekly cash flow forecasting to support short-term liquidity requirements.
- Reviewing treasury KPI's and producing quarterly compliance reporting.
- Reconciling all debt and loan agreements to loan documentation
- Preparing loan drawdown notices
- Supporting long-term business planning
- Maintenance of treasury management and related policies

**It is essential to be able to accurately capture the cashflow and to adjust forecasts accordingly.**

## Key responsibilities

- Capturing actual cashflows to be able to compare with cash forecasts
- Checking and reporting the liquidity and burn rate for three entities
- Maintain and manage the loan reconciliations
- Managing the working capital utilisation requests.
- Reporting on the bank balances for the group
- Prepare interest related journal entries into the management accounts



- Maintaining and processing covenant reports.
- Update and maintain records of all loan documentation

## **Role Competencies**

### ***Required Competencies:***

- An understanding of operational cashflow reporting
- Experience of operational treasury loan documentation maintenance
- Experience in working within operational treasury management

### ***Qualifications:***

- A member of the Association of Corporate Treasurers (ACT) or actively studying towards a recognised accountancy or treasury qualification

## **Benefits**

- **10% Employer pension through 5% salary sacrifice**
- **Training budget of £1k a year with further budget available**
- **Cycle to Work scheme.**
- **Life assurance cover of 4x salary.**
- **Generous holiday allowance**
- **Hybrid working**
- **Group Income Protection Insurance**
- **Employee Assistance Programme**
- **Virtual 24 hour GP access**

## **How to Apply**

**Please send your CV and Covering Letter to:  
HR@populoliving.co.uk**

